

Middletown Public Schools -Board of Education

Facilities Committee Meeting Minutes

Held on March 16, 2016 at the Board of Education, Conference Room "A"

Draft

Called to Order at 5:35 PM

Members present:

Vincent Loffredo, Dr. Patricia Charles, Marco Gaylord, Edgar Cintron, Franca Biales, Jim D'Antonio, David Bauer and Chairperson Deborah Cain.

Absent members were Chairperson Deborah Cain, Cheryl McClellan, Steve Kovach, Ed McKeon and Thomas Serra

I. Update on Middletown High School Fuel Cell & Wall

The wall is completed and fencing is done.

Michael Harris should be involved in the fuel cell. Marco Gaylord is giving him blueprints and Colleen Weiner, Jeff Turro, Jeff Doherty and Ken Wadowski are all involved as well. There is a meeting scheduled with Doosan on March 22, 2016 from 9AM to 11 AM to check the infrastructure.

II. Middle School Building Committee Membership Recommendations

The Building Committee consists of John Phillips, Kristy Byrd, Ted Razcka, Chris Bonsignore, Richard Pelletier, John Giuliano, Mary Bartolotta, Chris Drake and Gene Nocera.

III. Information on School System Fuel/Energy Contracts

Marco Gaylord stated that work orders are being completed by the Tradesmen. Edgar Cintron explained the work order process and how they are generally done. All efforts are in progress to get more of them completed. Edgar Cintron has formulated a color-coded list for each Tradesperson to clarify the work.

The heat will probably remain on through April 15th. The HVAC and the Plumber are working together on many problems and have the authorization, with permission to work as much as they can to get the necessary work done.

IV. Macdonough School Basketball Courts

Marco Gaylord that we were moving forward with the City's help and will get the money encumbered so we won't lose it. He will also obtain three (3) quotes along with securing the money for the project and the goal is for it to be completed this summer. There will not be any camps at Farm Hill or Macdonough this summer.

V. Pat Kidney Field Reconfiguration

This project will not start until sometime this summer (2016) and is the responsibility of the City however, the tennis courts are able to be started immediately.

VI. Miscellaneous Items:

- Franca Biales inquired about the Lawrence School PA system which Edgar Cintron is obtaining quotes for. All speakers in hallways and classes will be hooked up to an amplifier so that it will send out clear messages. Voice New England will connect the system to the amplifier. The Media Center still had a problem so eight (8) speakers were required to resolved that.
The last component is the security cameras which have been installed and training is going to be given to those that will need it. There is a dedicated monitor at Woodrow Wilson Middle School that is in the public eye which is not the best place to be. A proper protocol is needed to be developed at each school. Each school defines the scheduling of each and every fob.
David Bauer suggested finding out from the City when road bonds will be available so that perhaps the school can benefit from it and be included.
- Dr. Patricia Charles send letter to Bill Russo about the sidewalks which he will check to see if a bond is coming this summer so that sidewalks can be included.
- The parking lot lights on LaRosa Lane have been installed now replacements can be made both inside and out without any cost. The 60% savings will repay the fund at no cost to the Board of Education however the cost of upgrading to LED's may be a concern.

Future meetings will be at the Board of Education building starting at 5:30 PM unless otherwise stated. Meetings may rotate among the schools in May or June. Dates are:

04/20/16 (changed to 04/27/16); 05/18/16; 06/15/16;
no meetings in July and August;
09/21/16; 10/19/16; 11/16/16, 12/21/16 and 01/18/17

Meeting adjourned at 6:36 PM.

Minutes recorded by Leslie A. Spatola,

Leslie A. Spatola

Facilities Committee Recording Secretary